

Minutes of Rushden and Wallington Annual Parish Council Meeting

Wednesday 18th May 2016 in Rushden Village Hall at 8.00pm

Present: Councillors Chris Garrett, Kate Heath, Steve Pettyfer, Frank Randall

In attendance: Clerk, Marian Messenger, County Councillor, Tony Hunter, and one parishioner.

16/024 To elect the Chair for 2016/17

Chris Garrett nominated Kate Heath to be Chair for 2016/17. Frank Randall seconded the nomination. Carried unanimously.

16/025 To receive and accept apologies for absence *Linda Hill sent her apologies.*

16/026 Declarations of interest and dispensations

a) To receive declarations of interest from councillors on items on the agenda *None*

b) To receive written requests for dispensations for declarable interests *None*

c) To grant any requests for dispensation as appropriate *None*

16/027 To confirm the Minutes of Rushden and Wallington Annual Parish Council Meeting held on 18 May 2015. Chair to sign.

Resolved that the Minutes of the Rushden and Wallington Annual Parish Council Meeting held on 18 May 2015 be agreed as a true and accurate record of the proceedings and be duly signed by the Chair. *Unanimously agreed.*

16/028 To consider the financial report for the year ending 31 March 2016 and to consider / approve Section 1 of the Annual Return

Resolved to accept the financial report, as presented, for the year ending 31 March 2016. *Proposed by Kate Heath. Unanimously agreed.*

Resolved to approve Section 1 of the Annual Return. *Proposed by Kate Heath. Unanimously agreed.*

16/029 To consider / approve Section 2 of the Annual Return

Resolved to approve Section 1 of the Annual Return. *Proposed by Kate Heath. Unanimously agreed.*

16/030 To confirm the position of Responsible Financial Officer for 2016/17
The Clerk, Marian Messenger, was confirmed as the RFO for 2016/17

16/031 To consider the updated Risk Assessment and Management Document

Resolved to accept the updated Risk Assessment and Management Document. *Proposed by Kate Heath. Unanimously agreed.*

16/032 To review the Code of Conduct

Resolved to accept the Code of Conduct in its current form. *Proposed by Kate Heath. Unanimously agreed.*

16/033 To set provisional dates for meetings for the rest of the year.

See Minutes of PC Meeting, Item number 16/051.

MINUTES FOR THE PARISH COUNCIL MEETING 18/05/16

- 16/034 To receive and accept apologies for absence *Linda Hill sent her apologies.*
- 16/035 Declarations of interest and dispensations
- a) To receive declarations of interest from councillors on items on the agenda *None*
 - b) To receive written requests for dispensations for declarable interests *None*
 - c) To grant any requests for dispensation as appropriate *None*
- 16/036 To confirm the Minutes of Rushden and Wallington Parish Council Meeting held on 18 January 2016. Chair to sign.
Resolved that the Minutes of the Rushden and Wallington Parish Council Meeting held on 18 January 2016 be agreed as a true and accurate record of the proceedings and be duly signed by the Chair. *Unanimously agreed.*
- 16/037 To receive a report from the District Councillor
The District Councillor was unable to attend the meeting
- 16/038 To receive a report from the County Councillor
Tony Hunter reported that the County Council are finding it increasingly difficult to find further cuts and must look at ways of creating revenue. His locality budget has been reduced. However £3million will be spent on roads in the county. Tony reminded the meeting that any urgent requests should be emailed direct to him.
- 16/039 To consider adopting Standing orders for the Parish Council
Resolved to accept the Standing Orders for Rushden and Wallington Parish Council, as presented to the meeting. *Unanimously agreed.*
- 16/040 To discuss requests from Wallington residents for a 20mph speed limit in the village
Tony Hunter suggested that Kate Heath write to him again to request this.
- 16/041 To consider whether to take out laptop insurance at a cost of £189.00 for 5 years
It was decided not to take out this insurance.
- 16/042 To consider whether to take advantage of a 5% saving on AON Insurance by agreeing to stick with AON for a minimum of three years at the same rate as the current year
It was decided to accept the AON offer. The Clerk will check whether the reduced price applies to all three years or just year one.
- 16/043 To discuss planned expenditure for the installation of a defibrillator in each village
*Kate Heath informed the meeting that the quote she had got for installation was between £150 and £250 depending on whether an earth would be needed. Steve Pettyfer will obtain a second quote for installation.
The cabinets cost £395 each.
Maintenance of the machines should be minimal. The battery life is four years
Brian Duffy has offered to do the signage free of charge.*

It was stated that the costs outlined are all covered by the grant added to the money raised by the two villages. It was suggested that any money left over could be used for training. Another suggestion was that any spare money be given to the CRY charity. It was unanimously agreed that the expenditure, as outlined, is acceptable. Steve Pettyfer informed the meeting that Rushden's film evening had raised £237 and he asked it to be noted that the Parish Council would like to thank everyone who donated, including some people who didn't even attend the film evening, but still made a donation. Special thanks also to Paul and Alison Morris for enabling the film evening to happen and also to Nicki Duffy, who spoke about her experience.

- 16/044 To consider adopting a process for the on-going management of the defibrillators
Weekly checks of the defibrillators are required . It was agreed that a simple record (in a notebook) should be kept of these checks. Paul and Alison Morris have agreed to take on this responsibility for Wallington and Chris Garrett will do the same for Rushden. In addition leaflets will be delivered to all households once the defibrillators are in place, giving essential information to residents on the use of the defibrillators.
- 16/045 To discuss the painting of Wallington's phone box *This was not discussed.*
- 16/046 To discuss the diversion of Rushden and Wallington FP22
It was unanimously agreed to accept the proposed diversion of Footpath FP22
- 16/047 To discuss whether it would be possible to seek financial assistance with ditch/culvert clearance and hedge cutting
Tony Hunter urged the councillors to send any such request in writing to him
- 16/048 To receive an update on the new Pensions Regulations
The Clerk informed the meeting that she had registered as the person to be contacted and this is all that is required at this stage.
- 16/049 To consider transferring money from the current account to the savings account so that each village has a contingency of £1000 set aside in the savings account
The Clerk explained that she had contacted Barclays Bank to ask how to go about transferring money between current and savings accounts. They said that only authorised persons (ie signatories) would be allowed to do this. It was unanimously agreed that the Clerk should obtain the forms needed to enable the Clerk to become an authorised person, in order to be able to manage the accounts more effectively.
- 16/050 To consider a request from Magpas Helicopter for a donation
It was unanimously agreed that the Parish Council does not have enough funding to make a donation.
- 16/051 To set dates for Parish Council meetings for the rest of the year
*The next Parish Council Meeting will be on Wednesday September 14th 2016
The Parish Council Meeting after that will be on Wednesday January 18th 2017
Wallington Parish Assembly for 2017 will be on Wednesday April 5th 2017 at 8pm
Rushden Parish Assembly for 2017 will be on Thursday April 5th 2017 at 8pm*
- 16/052 To suggest agenda items for the next meeting of the Parish Council
- *Budget Setting. Kate Heath will prepare a forecast for this year to inform a budget for next year.*

The Meeting closed at 9.40pm.