

Minutes of Rushden and Wallington Annual Meeting

Thursday 3rd May 2018 in Rushden Village Hall at 8.00pm

Present: Councillors Kate Heath, Linda Hill, Steve Pettyfer

In attendance: Clerk, Marian Messenger and eight residents

Before the start of the meeting a presentation was made to Frank Randall, who recently resigned from the Parish Council. Steve Pettyfer thanked Frank for his long service to the Parish Council and presented him with an engraved glass as a token of thanks.

18/015 To elect the Chair for 2018/19

Steve Pettyfer proposed that Kate be the Chair for 2018/19.

Carried unanimously.

18/016 To receive and accept apologies for absence

Apologies had been received from Chris Garrett and Steve Jarvis, District & County Cllr.

18/017 Declarations of interest and dispensations

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| a) To receive declarations of interest from councillors on items on the agenda | <i>None</i> |
| b) To receive written requests for dispensations for declarable interests | <i>None</i> |
| c) To grant any requests for dispensation as appropriate | <i>None</i> |

18/018 To confirm the Minutes of Rushden and Wallington Annual Parish Council Meeting held on 11 May 2017.

Resolved that the Minutes of the Rushden and Wallington Annual Parish Council Meeting held on 11 May 2017 be agreed as a true and accurate record of the proceedings and be duly signed by the Chair.

Carried unanimously.

18/019 To consider the financial report for the year ending 31 March 2018 and to consider / approve Section 1 of the Annual Return

Resolved to accept the financial report, as presented, for the year ending 31 March 2018.

Proposed by K. H.

Unanimously agreed.

Resolved to approve Section 1 of the Annual Return. *Proposed by K.H. Unanimously agreed.*

18/020 To consider / approve Section 2 of the Annual Return

Resolved to approve Section 2 of the Annual Return. *Proposed by K. H. Unanimously agreed.*

18/021 To confirm the position of Responsible Financial Officer for 2018/19

The Clerk, Marian Messenger, was confirmed as the RFO for 2018/19

18/022 To review the Risk Assessment and Management Document

The section relating to Financial Records needs updating to reflect the changes with the introduction of the AGAR system. Clerk will update as agreed.

18/023 To review the Code of Conduct

Resolved to accept the Code of Conduct in its current form. *Proposed by K.H. Unanimously agreed*

18/024 To set provisional dates for meetings for the rest of the year 2018/19

Provisional dates for PC meetings: 6/09/18 Wallington, 17/01/19 Rushden 16/05/19 Wallington

MINUTES FOR THE PARISH COUNCIL MEETING 03/05/18

- 18/025 To receive and accept apologies for absence
Apologies had been received from Chris Garrett and Steve Jarvis, District & County Cllr.
- 18/026 Declarations of interest and dispensations
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|--|-------------|
| a) To receive declarations of interest from councillors on items on the agenda | <i>None</i> |
| b) To receive written requests for dispensations for declarable interests | <i>None</i> |
| c) To grant any requests for dispensation as appropriate | <i>None</i> |
- 18/027 To confirm the Minutes of Rushden and Wallington Parish Council Meeting held on January 17th 2018.
Resolved that the Minutes of the Rushden and Wallington Parish Council Meeting held on 17 January 2018 be agreed as a true and accurate record of the proceedings and be duly signed by the Chair. *Unanimously agreed.*
- 18/028 To receive a report from the District Councillor and County Councillor
SJ was not in attendance, but had sent a report giving the following information
- Drainage in Bennetts Lane. SJ had met with Derek Gerrard of Ringway and they will meet again on site in a couple of weeks to discuss further. DG will also look at the issue of cutting back vegetation by the River Beane fence and on the opposite side of the road, but has not made any promises on this.*
 - SJ has given the go-ahead to the final stage of the Wallington 20mph limit. No date has been confirmed but it will definitely be before the end of March 2019 and, hopefully, earlier.*
 - The Mill End Speed Indicator Device has been ordered and should be installed in the next three months.*
 - Food waste bins should be delivered to residents soon. Collection of these should start the, week after next.*
- The Clerk was asked to thank SJ for his report, also to ask him whether he knows yet whether residents of Rushden could be given permission to cut back vegetation by the River Beane / across the road from there.*
- 18/029 To discuss the appointment of a councillor to fill the vacancy in Wallington
*The Clerk reported that a 'Notice of Vacancy' had been displayed in Wallington and on the website for the required length of time. No one had come forward to request an election, hence the Parish Council can go ahead and co-opt. The Clerk had received a letter from Graham Lamb of Wallington, in which he expressed his willingness to be co-opted as a councillor. KH proposed that Graham Lamb be co-opted to serve as a councillor for Rushden and Wallington Parish Council, Wallington Ward. *Unanimously agreed.**
- 18/030 To consider a Retention of Documents Policy
*A 'Retention of Documents' policy had been drawn up by the Clerk and was considered by councillors. KH proposed that the Parish Council adopt this policy. *Unanimously agreed.* The Clerk was asked to add this document to the websites.*

- 18/031 To formally declare R & W P C an exempt authority
KH proposed that the Parish Council declare itself to be an exempt authority
Resolved that *Rushden and Wallington Parish Council declares itself to be an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015.*
Unanimously agreed.
- 18/032 To consider/approve payment for training course on Neighbourhood Planning
Informal approval for attendance on this course had already been given. It was now formally agreed to pay for the course out of Parish Council Funds.
Unanimously agreed.
- 18/033 To consider/approve payment of expenses incurred in the renovation of Wallington's phone box
Payment of this invoice was approved.
Unanimously agreed.
- 18/034 To consider/approve payment to DPO Centre
The Clerk explained that, though no invoice had yet been received, this should arrive soon. Subject to confirmation of a get out clause, it was agreed that this payment could be made when requested. (£220 for Year 1, £100 for Year 2)
- 18/035 To receive an update on the Moon and Stars – the rubbish bins problem
SP had discussed this with the owners and had received assurances that the bins will be kept in a tidy condition. The situation has improved and will continue to be monitored.
- 18/036 To receive feedback on the Cumberlow Green issue of mud on the road.
SP had spoken to James of Cumberlow Green. He said that the prolonged wet weather had made the situation difficult. He is going to try to improve the situation by taking further measures. The situation will continue to be monitored.
- 18/037 To discuss AED requirements
KH explained that the gel pads for the defibrillators have an expiry date and these dates need to be checked so that replacement pads can be bought before they are needed. SP agreed to check the date on Rushden's defibrillator and new gel pads will be purchased if required.
- 18/038 To suggest agenda items for the next meeting of the Parish Council
- Suggestions were as follows:*
- *Bennetts Lane Drainage*
 - *Hedge Cutting along the River Beane fence and opposite*
 - *Broadband Provision*
 - *Manhole Cover on the grass by Wallington Pond*
 - *Telegraph Pole leaning on Wallington's phone box*

The meeting closed at 9.20pm.